

Studio Class Policy

Teacher Expectation

- I aim to create a safe, comfortable space where students can express themselves freely.
- I will adapt to each student's needs to ensure a positive experience.
- I will help set both short and long-term goals and offer feedback that supports their growth.
- I will keep parents informed about practice and progress.

Student Expectation

- Practice every day. Even 30 minutes daily is better than cramming the day before your lesson. Consistency is key.
- Short mindful practice is better than long mindless practice.
- Complete all assignments that were given.
- Try your best in lessons and practice. It's about effort, not perfection.

Parent Expectation

- Ensure your child practices consistently. Progress takes time and is incremental.
- Communicate any questions or concerns.
- Ensure your child is on time and that payments are made promptly.

Teacher and Student Interaction

- While we may build a friendly rapport, lessons will remain professional.
 - I may occasionally touch a student's hand, arm, or shoulder for instructional reasons, such as correcting hand position or back posture.
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Scheduling/Rescheduling/Cancellation

- If I cancel, I will provide a refund or a makeup lesson.
- I will let you know in advance if I'm teaching during the holidays.
- Please give at least **24 hours' notice** for cancellations.
- Missed lessons or last-minute cancellations are non-refundable.
- I may cancel or stop a lesson due to emergencies or work-related issues with little to no warning. Refunds will be handled on a case-by-case basis.

Instrument

- Students must have an acoustic piano or a weighted keyboard with pedals at home. Unweighted keyboards may limit progress.

Discontinuation of lessons

- If you plan to stop lessons, please give at least **2 weeks' notice** so I can adjust scheduling.
- I reserve the right to end lessons for reasons like lack of commitment, repeated absences, poor behaviour, not following instructions, unpaid fees, or other issues.

Arriving, Departing & Etiquette

- Arrive 5 minutes early and wait outside. Lessons will not be extended due to late arrivals. No shoes inside, bring slippers if you'd like.
- Parents may stay. If leaving, please return on time. I cannot babysit and teach at the same time.
- To ensure a timely lesson, the last 5 minutes may be spent communicating to the parents any homework, issues or any other matters.

Online Lessons

- For online lessons, use Zoom with a stable connection. A newer phone/tablet is usually enough.

Payment Method

- Pay for the full month during the **first week** of each month. This helps reduce admin time.
- E-transfer and cash accepted
- E-transfer email: stevenpiano02@gmail.com
- Let me know early if there are dates you'll miss in the month, and pay the appropriate amount.

Prices and Additional Costs

- \$40 — 30 minutes (Per Individual Student)
- \$60 — 45 minutes (Per Individual Student)
- \$75 — 60 minutes (Per Individual Student)
- Books, theory materials, exams, festivals, and competitions are extra.

Effective on (Date) _____ I, (Name) _____, have read and agree to the expectations and responsibilities in this policy.

Parent Name: _____

Date: _____ Signature: _____